

**St. Mary's County Emergency Services Board
Wednesday, June 12, 2019**

1. CALL TO ORDER

Meeting called to order at 1900.

2. ROLL CALL

Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB
Hattie Norris, St. Mary's County Ambulance and Rescue President
Jason Adams, Vice President of Fireboard Association, Proxy Voter
Stephen Walker, Director of Emergency Services
James Mattingly III, Chair of ESB
Steve Facini, Vice-Chair of ESB
Gary Bell, County Fire Chief
Dan Geary, Jurisdictional Medical Director

3. PRESENTATION

A. Review & Approve Minutes

I move to approve the minutes of the April 10, 2019 meeting as presented.

Motion by Shawn Davidson, second by Steve Facini.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, Jason Adams, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

4. COMMITTEE REPORTS

A. Committee Chairs

Shawn Davidson gave an update on the Executive Committee which met and generated a list of potential committee chairs and reached out to various county staff for recommendations on several of the chairs. There are some contacts with potential chairs that are still outstanding at the time of this submission, all those who have accepted the role of chair are listed below.

5. OLD BUSINESS

A. Harris Radio Systems

Steve Walker gave an update on the Harris Radio Systems. We have completed the tower project. It appears the system is working effectively. Starting July 1 in our new budget, we have added several new projects.

6. NEW BUSINESS

A. Tax Increase Request - Seventh District Volunteer Rescue Squad

I move to make a recommendation on moving forward with the tax increase request from the Seventh District Volunteer Rescue Squad, Inc. to the Commissioners of St. Mary's County.

Motion by Stephen Walker, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, Jason Adams, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

B. Pax River Mutual Aid Agreement

I move to make a recommendation on moving forward with the Pax River Mutual Aid Agreement with St. Mary's County Fire and EMS Services to the Commissioners of St. Mary's County for appropriate signatures.

Motion by Shawn Davidson, second by Steve Facini.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, Jason Adams, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

C. Computer-Aided Dispatch (CAD) Upgrade

Steve Walker reported the project is on schedule. The Sheriff's Dept. Records Management Systems (RMS) has been added to the project. The Request for Proposal (RFP) will be out soon.

D. Pager Reprogramming

Steve Walker and Scott Raley reported that the work on the pager continues, and we are seeking additional assistance to complete the project.

E. Scholarship

Motion 1: I move that the Emergency Services Board provides to the Commissioner's of St. Mary's and County Finance a request for reallocation of remaining FY19 unliquidated scholarship funds to the existing FY19 Emergency Services Scholarship Awardees on a fair share basis to those recipients who qualify for additional funds secondary school costs and their scholarship amounts already liquidated.

Motion by James Mattingly, second by Stephen Walker.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, Jason Adams, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

Motion 2: I move to approve the language of the scholarship letter and direct ESB Chairperson, James Mattingly III to sign the FY20 Scholarship Application for Year 2019 – 2020 (SMC

FY20) and to move forward with making a recommendation to the Commissioners of St. Mary's County for approval.

Motion by Shawn Davidson, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, Jason Adams, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

7. BOARD MEMBER'S TIME

8. PUBLIC COMMENTS

9. ADJOURN

A. Motion to Adjourn

I move to adjourn the meeting at 1933.

Motion by Shawn Davidson, second by Gary Bell.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, Jason Adams, Stephen Walker, James Mattingly, Steve Facini, Gary Bell

Mary Ann Gardiner, Recorder

Minutes approved by the Emergency Services Board on August 14, 2019.